

Monday 16th September 2024

Re: Changes to Hartshill Academy Behaviour Policy

Dear Parents/Carers

I hope this letter finds you well. At Hartshill Academy, we are committed to fostering a positive and respectful learning environment where every pupil can thrive. To better support this mission, we have recently updated our Behaviour Policy. These changes are designed to promote a safe, inclusive, and focused atmosphere for all pupils and staff.

In assemblies during the first two weeks of term, I have been speaking to all pupils about behaviour and punctuality to each lesson. While it has been a great start for the vast majority of our pupils, we do still have a minority of pupils who are:

- Not following instructions in class and therefore not making the progress expected.
- Arriving late to lesson.

Both actions are disruptive for other pupils in the lesson and the teacher, teaching the lesson. This is not in line with our HART value of Respect.

At Hartshill Academy we have a simple approach to ensuring punctuality to lessons, we have a movement time of four minutes built into our day to allow pupils and staff to move from one lesson to the next. As was the case during Term 6, any pupils who are still on the corridors at this point and not in a lesson will be taken to Reflection. Pupils will remain there for the remainder of the day completing individual work and will have a 40 minute after-school detention that day. Parent and carers will receive notification of their child being late to lessons by phone and if this is not possible, it will be followed by a text or email. I have also attached a copy of the school day at Hartshill Academy.

Behaviour in lessons is crucial for several reasons, as it directly impacts both the individual pupil and the wider classroom environment.

We want all pupils to be focused and engaged in their learning and not be disrupted by the behaviour of others.

We want all classrooms to have a calm and respectful atmosphere, where pupils feel safe and supported to take risks, ask questions, and fully engage with the learning material.

Principal: Miss L Taylor

Hartshill Academy is part of United Learning. United Learning comprises: UCST (Registered in England No: 2780748. Charity No. 1016538) and ULT (Registered in England No. 4439859. An Exempt Charity). Companies limited by guarantee. VAT number 834 8515 12. Registered address: United Learning, Worldwide House, Thorpe Wood, Peterborough, PE3 6SB.

Hartshill Academy
Church Road
Hartshill
Nuneaton
CV10 0NA

t: 02476392237

e: enquiries@hartshillacademy.org.uk
w: www.hartshillacademy.org.uk

From **Monday 23rd September**, our policy for behaviour will change.

Across the academy, we will continue to operate a simple three-step process which pupils will know as Warn, Move and Remove. The consequences and the support available have changed.

How the "Warn, Move, Remove" Policy Works:

1. **Warn:** The first step in the policy is a **verbal warning**. If a pupil disrupts the lesson, the teacher will issue a clear warning, reminding the pupil of the behaviour expectations. This gives the pupil an opportunity to reflect and correct their behaviour. The teacher will also check for any barriers to the learning for the pupil.
2. **Move:** If the pupil continues to misbehave after the initial warning, they will be **moved** to a different seat or area of the classroom. This is designed to minimise further disruption and allow the pupil to refocus on their work in a new environment. Again, the teacher will check for any barriers and offer support to give the pupil every opportunity to engage with their work.
3. **Remove:** If the behaviour persists even after being moved, the pupil will be **removed** from the classroom. A member of the Senior Leadership or the Pastoral Team will collect the pupils and take them to Reflection. In such cases, the pupil will remain in school until **4pm**, using this extended time to reflect on their actions, complete any missed work, and discuss how they can make better choices moving forward. The pupils will then return to lessons the next day with a fresh start.

Our Reflection room is staffed by our **Reflection manager** who will call parents, so they are aware of the removal, support the pupil with their work and access other support within the academy such as the pupil's **pastoral leader** or our **intervention staff**. Please note, if a call is not possible, parents and carers will receive a text and/or email.

Until this academic year, the process involved after school detentions at the end of the next school day plus time in Reflection. I have explained to pupils that this new approach will ensure a fresh start for the pupil who has been removed but also ensure less disruption for other pupils. This has been fully communicated to pupils throughout the start of this term during assemblies, HART time and during lessons.

Please note all steps (Warn, Move, Remove) will be detailed on Arbor at the time of the lesson so parents and carers have up-to-date information on their child. We believe that this 'Warn, Move, Remove' approach offers pupils multiple chances to correct their behaviour, while ensuring that disruptions do not impact the learning of others. By setting clear boundaries and consistent consequences, we aim to create a more positive and focused classroom environment.

Lastly, our updated Behaviour Policy will be available on our website by **Friday 20th September**. Our goal is to work in partnership with parents to reinforce positive behaviour both at school, at home and in the community. We are confident that this policy will contribute to a more respectful, calm, and productive learning environment for all pupils.

Thank you for your continued support as we work together to provide the best possible educational experience for your child.

If you have any questions about the new policy, please feel free to contact us at the academy.

Yours sincerely,



Georgina Omelasz
Vice Principal

The Academy Day 2024 - 2025

Time	Lesson	Bells
8.40	HART Time / Assembly	8.35 - Movement 8.40 – HART Time / Assembly
9:10	Period 1	9.09 – Movement 9.13 – Late Bell
10:10	Period 2	10.09 – Movement 10.13 – Late Bell
11:10	Break	11.10 – Break
11.30	Period 3	11.25 – Movement 11.30 – Late Bell
12.30	Period 4	12.29 – Movement 12.33 – Late Bell
13.30	Lunch	13.30 – Lunch
14:20	Period 5	14.13 – Movement 14.20 – Late Bell
15.20	End of Day	15.20 – End of Day